



HHG International Policy List

As one of the largest relocation spends, a best in class household goods policy is critical to the overall success of any relocation policy and budget.

Weight Allowances	Recommended			Notes
	Approved	Not Approved	Exception	
Ocean Shipments				
LCL (net weight <3,000lbs)	X			Suggested for single assignees
20' Container (net weight >3,000lbs and <6,500lbs)	X			Suggested for single assignees/ family of 2
40' Container (net weight >6,500lbs and <13,000lbs)	X			Suggested for family of 3+
40' High Cube Container (net weight >13,000lbs and <16,800lbs)	X			Suggested for family of 3+
Air Shipments				
net weight 500lbs	X			Suggested for single assignees
net weight <1000lbs	X			Suggested for single assignees/ family of 2
net weight <1500lbs	X			Suggested for family of 3+
net weight >1500lbs			X	Suggested for family of 3+
Storage				
Permanent Storage	X			
Non-Standard Service				
Parking Permit/ Elevator Fee	X			
Shuttle Service (poor access)	X			
Outside Elevator	X			
Stair Carry	X			
Long Carry	X			
Elevator Carry	X			
Ferry Charges	X			
Piano Handling	X			
Labor				
Debris Removal	X			
Extra Delivery (s)			X	
Extra Labor	X			
Extra Pick Up			X	
Overtime			X	
Wait Time (In lieu of storage)	X			Approved if beneficial to client
Weekend Move			X	
Pre-Delivery of Packing Cartons			X	
Shuttle (if needed: extra p/up - delivery)			X	
Storage In Transit				
> 30 days	X			
> 60 days			X	
> 90 days			X	
Access to Storage			X	
Shipment of Auto(s)				
Number of Autos			X	
Car Nationalization			X	

Third Party Services	Recommended			Notes
	Approved	Not Approved	Exception	
Crating	X			As needed for shipping
Crating of Taxidemy Items			X	
Crating of LCD, LED, Plasma TV's	X			
Grandfather Clocks - prep	X			
German Shrank Reconstruction	X			
Washer/Dryer Disconnect & Reconnect	X			
Upright Piano	X			
Grand Piano/ Organ			X	
Specialist Disassembly/Reassembly	X			Discuss with client
Handyman Services	X			Discuss with client
Dis/ Reassemble Large Shelving			X	
Dis/ Reassemble Pool Tables			X	
Dis/Reassemble Elliptical/ Treadmill/ Exercise Bike	X			
Dis/Reassemble Home Gym			X	
Dis/Reassemble Hot Tubs		X		
Dis/Reassemble Playhouses		X		
Takedown/Reinstall Light Fixtures / Ceiling Fans		X		
Tech. / Electronic Services		X		
Tech. / Electronic Services - TV, stereo, no home theaters, built-ins		X		
Takedown/Reinstall Satellite TV Antenna(s)		X		
Dis/Reassemble Swing Sets		X		
Bulky Charges				
Riding Golf Carts		X		
Swingset/Jungle Gym		X		
Pool Table			X	
Plasma TV	X			
Boats over 14 ft. and trailer		X		
Boats under 14 ft	X			If fits in the container
Personal Water Craft		X		
Grand Piano/ Organ			X	
Playhouses			X	
Riding Lawn Mower(s)		X		
Sheds/Gazebos/ Cabanas		X		
Snowmobiles/ATV		X		
Tractors/Farm Equipment		X		
Satellite Dishes		X		
Big Screen / Flat Screen TV	X			
Canoe - Under 14'	X			If fits in the container
Docks		X		
Dog Houses		X		
Hot Tubs		X		
Jet Ski		X		
Kayak - Under 14'	X			If fits in the container
Motorcycles			X	
Packing				
Full Unpack (put-away service)			X	
Maid Service			X	
Customs Charges				
Customs Duties	X			
Alcohol			X	
Tobacco			X	
Pet Transportation				
Pet transportation			X	
Pet insurance			X	
Related kennel			X	
Vaccinations			X	

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